

**MINUTES OF QUARTERLY MEETING
OF BOARD OF DIRECTORS OF
TECHNICAL EMPLOYMENT TRAINING, INC.**

A California Nonprofit

July 28th 2021

10:00 am

The Board of Directors of the above-named Corporation held its quarterly meeting on the above date via zoom conference call.

The following Directors, constituting a quorum of the Board of Directors were:

<u>Director</u>	<u>Absent</u>	<u>Present</u>
Michael J. Gallo		[X]
Don Averill		[X]
Bill Waddingham		[X]
Michael Gialluly		[X]
Kimberly Clarke		[X]
Jason Fletcher		[X]

<u>Guests</u>	<u>Present</u>
Bill Clarke	[X]
Virginia Martinez	[X]
Monica Lache	[X]

1. Approval of Prior Minutes: A motion to accept and approve the minutes from the May meeting was seconded and approved as presented.
2. Treasures Report: Financial statements for 1st and 2nd quarter 2021 were presented. Financials statements were received.

New Business:

3. Dr. Clarke provided a report on the following items:
 - a. Falconers Project: The Falconers Project is a non profit organization that is seeking to partner with TET on technical training for their community. In partnership, the Falconer's project is seeking to work with TET and develop Marketing campaigns for TET at no monetary cost to TET.

- b. County Pandemic: Currently TET is a fee-for -service provider for both San Bernardino and Riverside Counties. As a fee-for-service provider, TET provides training for clients of both county entities. Due to the recent pandemic, both counties have not been actively sending clients for training due to state and county COVID mandates on working and in person instruction. More detail will be provided as the county continues to move forward in post pandemic recovery.
 - c. Enrollment Update: Enrollment is currently at a low. With the county working towards post pandemic recovery and not requiring clients to participate in activities such as training, TET is at a low of enrollment and is actively seeking students for monthly open enrollments. To catch up with the ever low enrollment, TET is keeping the enrollment calendar open on a monthly basis.
 - d. School District Proposal: TET is submitting a proposal to the San Bernardin City Unified School District for support services of their manufacturing pathway program to include, technical assistance, machine maintenance and employee training. These services are to provide continuity of their manufacturing pathway.
- 4. Federal Financial Update: In November TET will be sending two employees to a Federal Financial Aide conference to network and establish next steps in becoming approved.
 - 5. Other: No other items were presented.

Meeting adjourned at 10:32am.

Donald F. Averill, Ed.D. Secretary of the Board