

**MINUTES OF QUARTERLY MEETING
OF BOARD OF DIRECTORS OF
TECHNICAL EMPLOYMENT TRAINING, INC.**

A California Nonprofit

March 17th, 2020

10:00am

The Board of Directors of the above-named Corporation held its quarterly meeting on the above date via conference call.

The following Directors, constituting a quorum of the Board of Directors were:

<u>Director</u>	<u>Absent</u>	<u>Present</u>
Michael J. Gallo		[X]
Don Averill		[X]
Bill Waddingham		[X]
Joey Ferrell	[X]	
Paula Lee	[X]	
<u>Guests</u>	<u>Present</u>	
Bill Clarke	[X]	
Virginia Martinez	[X]	
Monica Lache	[X]	
Troy Sheffield	[X]	

1. Approval of Prior Minutes: The minutes of the last meeting, were presented to the board, and approved as presented.

2. Treasures Report: Financial statements for January 2020– March 11th, 2020 were presented. Financials statements were received.

3. TET Policies: TET policies were presented and received by Board of Trustees.

New Business

4. CEO/President’s Report: A report of operations for Technical Employment Training was presented on behalf of the President of Operations to the Board. The following were highlighted within the President’s report:

- a. 2020 Fundraising activities such as Golf Tournament to be held on June 22, 2020.
 - b. TET School Calendar for 2020
 - c. Student Success stories and student placement data was reviewed with the board of directors.
5. Board of Trustee Policy:
A draft Board of Trustee policy was presented. The Board received the draft for review and tabled the policy to the next board meeting to provide time for review.
6. Mission in March: Troy provided the annual review of our mission for board review. No changes were submitted and the mission was received as is.
7. ACCET Update: Troy provided the Board with an update of our accreditation. Final ASER was due March 1st, and TET is now awaiting the expected site visit for either May or June. ACCET will notify TET when the visit will be conducted.
8. Closed Session: The board entered into Closed Session at 10:29am and exited closed session at 10:55am.
9. Meeting was adjourned at 10:58am.



Don Averill, Secretary of the Meeting